

# Procedures

To hold in-seat classes we will be complying with mandates and directives sent to us by the Diocese of Metuchen, the CDC, and Governor Murphy. Which include:

Parent and student will wait in their car until a staff member signals you to bring your child to the building. This is to comply with Social Distancing protocol.

A Contactless Thermal Temperature Scan will be conducted on each child before entering the building. If a child has a temperature of 100 you will be asked to take your child home. **DO NOT LEAVE UNTIL YOUR CHILDS TEMPERATURE IS TAKEN.**

Brief COVID health questions will be asked before you child can proceed into the building. **DO NOT LEAVE UNTIL YOUR CHILDS HEALTH QUESTIONS ARE COMPLETE.**

If your child has a runny nose, cough and/or sneezing he/she will be asked to convalesce at home and will be excused from class. Lesson will be mailed for completion at home with you and your child.

Each child will need to bring and wear a mask, before entering the building, until they leave.

Hand Sanitizer will be at the entrance of the building. Each child will need to sanitize their hands before proceeding to the classroom. Hand Sanitizer will be in the classroom as well.

All desks will be spaced six feet apart.

Children will be asked to remain seated during class.

Children will be dismissed one by one to adhere to Social Distancing protocol

Each child will need to bring to class a folder (folder will be provided on the first day of class), crayons, scissors, ink pen or mechanical pencil (no pencils we do not have a way to sharpen them). We are prohibited from sharing and keeping any material to be used by anyone else.

After each class, all student populated areas will be disinfected. Anything left in the classroom will be discarded.